

The Utah State Tax Commission partners with the IRS, state agencies and the Small Business Development Center to provide business and tax training workshops statewide.

This workshop is sponsored by and held at:

Utah State Tax Commission
210 North 1950 West
Salt Lake City

Sales and Use Tax

This workshop helps new business owners understand the basics of Utah's sales and use tax. Participants learn about:

- ♦ Licensing requirements
- ♦ Tax rates
- ♦ What is taxable vs. what is exempt
- ♦ Remitting tax
- ♦ Filing returns

8:30 a.m.-11:30 a.m.

January 28	September 22
March 24	October 28 (<i>St. George</i>)
May 27	November 18

To register:

- ♦ Email hmcilrath@utah.gov
- ♦ Call 801-297-6203
- ♦ Go to tax.utah.gov/training

The following workshops are sponsored by the IRS and are held at:

Small Business Development Center—Larry Miller Campus
9750 South 300 West
Sandy

Choosing a Business Entity

This class addresses the potential liabilities and tax considerations when choosing a legal structure for your business.

8:30 a.m.-12:00 p.m.

January 21	July 8
March 11	September 9
May 13	November 11

Tax Implications for Business Entities

These workshops help business owners understand and comply with federal/state statutes and reporting requirements.

8:30 a.m.-12:00 p.m.

LLC	February 5 September 3
Sole Proprietor	March 5 October 1
Partnership	June 4
S Corporation	May 13 November 5

Small Business Employer

Presentations by the IRS, Tax Commission, Workforce Services and Labor Commission will help small businesses with employees learn about:

- ♦ Withholding income for federal and state taxes, social security, worker's compensation insurance and unemployment compensation.
- ♦ Completing employment tax forms
- ♦ Depositing taxes

8:00 a.m.-5:00 p.m.

January 15	July 16
February 19	August 20
March 19	September 17
April 23	October 22
May 21	November 19
June 18	

This class will also be held October 29 in St. George. Please email dba@dixie.edu or call 435-652-7741 to enroll.

To register:

- ♦ Email barbara.mccullough@slcc.edu
- ♦ Call 801-957-4654
- ♦ Go to slcc.edu/slsbdc

All workshops are free unless otherwise indicated.

Utah State Tax Commission 210 North 1950 West ♦ SLC, Utah 84134 801-297-2200

If you need an accommodation under the Americans with Disabilities Act, contact the Tax Commission at 801-297-3811 or Telecommunication Device for the Deaf (TDD) 801-297-2020. Please allow three working days for a response.

Online Services

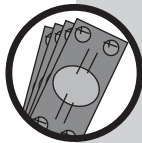
Access all these services from tax.utah.gov/online.html

File Returns



- **TaxExpress**
File Utah individual income tax online.
- **Sales & Use Tax** – periodic returns
- **W2 Online File Transfer** – annual reconciliation
- **Special Events Sales Tax**
- **IFTA & IRP** – fuel tax

Pay Tax Liabilities



- **PaymentExpress**
Pay most Utah tax obligations.

A convenience fee of \$1 is charged for each electronic transfer from a checking or savings account, regardless of the amount paid.

The convenience fee for American Express, Discover and MasterCard is related to the amount paid. A list of fees is available at PaymentExpress in the Frequently Asked Questions.

Register a Business



- **OneStop Business Registration**
Obtain a federal employer identification number and register your business with the Utah State Tax Commission, the Utah Labor Commission, the Utah Department of Commerce, the Utah Department of Workforce Services and the Utah Department of Environmental Quality.

After finishing the online registration process, you will receive all the necessary licenses and account numbers for your business, along with instructions for applying for a business license with your municipality or county.

Motor Vehicle Services



- **RenewalExpress**
Renew motor vehicle registrations online.
- **Utah Impounded Vehicle**
Locate or learn how to retrieve an impounded vehicle.
- **Personalized License Plates**
- **Watch Your Car** – auto theft prevention program
- **Motor Vehicle Dealer Directory**